

The RSPO is an international non-profit organization formed in 2004 with the objective to promote the growth and use of sustainable oil palm products through credible global standards and engagement of stakeholders.

Your part in the RSPO supply chain: A guide for Traders

Who are Traders?

Traders participate in the RSPO certified oil palm supply chain: they buy and sell oil palm products, derivatives and/or futures without physically handling or storing physical material.

As such, traders have a vital role to play in maintaining the integrity of the RSPO certified supply chain. They link participants in the supply chain together and ensure that RSPO certified products are kept separate and never mixed with mainstream, non-certified material.

Getting Started



THE FIRST STEP IS TO BECOME AN RSPO MEMBER.



Two levels are available and each must be renewed annually.





1) SUPPLY CHAIN ASSOCIATE

For those who purchase, or trade, **up to 500 metric tonnes** of oil palm products per year



2) ORDINARY MEMBER

For those who purchase, or trade, **over 500 metric tonnes** of oil palm products per year





DOWNLOAD AN APPLICATION FORM:

www.rspo.org/members/apply





REGISTER

Separately, you will need to register with eTrace to gain an eTrace Member ID. This can be done online https://etrace.rspo.org/web/rspo/become-member and is free of charge.





DOWNLOAD

You can download the Trader's licence application form from www.rspo.org/resources/key-documents/certification/rspo-supply-chain-certification,

also free of charge. Please fill in and send to the email address which is on the form.





On approval of the Trader's Licence you will be notified and will now have access to eTrace. It is mandatory to report all trades within eTrace.

THE STEPS ARE AS FOLLOWS:



CONFIRM

You need to confirm your purchases in eTrace.





DELIVERY

When a **shipment** is to take place, details of the shipment to your **buyer** must be entered into eTrace.





ANNOUNCEMENT

Confirmation, by way of an announcement, will be sent by eTrace to the buyer to record the movement and type of RSPO supply chain model supplied.





ACKNOWLEDGMENT

On receipt of the delivery the buyer/customer will input an acknowledgment into eTrace to confirm the delivery.

Communication with your customers

As an RSPO member you may like to promote your membership further.
To find out more, download the RSPC
Rules on Market Communications and
Claims. www.rspo.org

Have a question? askRSPC



https://askrspo.custhelp.com/app/answers/list

www.rspo.org